



## Financial Aid Policy

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Owner:	Transfer Credit and Financial Aid Manager
Summary:	This policy describes University of the People's financial aid options.

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### Policy Statement

The purpose of this policy is to describe the financial aid options available to University of the People ("UoPeople", the "University") accepted and enrolled students, and ensure that best efforts are made to provide financial support so that the inability of an applicant or student to pay the University's application and/or exam processing fees does not serve as a barrier to the attainment of a University education. This policy should be read in conjunction with the University's Payments Policy, where relevant.

### University Fees and Financial Aid Options

University of the People is a tuition-free, non-profit institution. Applicants and students are asked, however, to pay modest application and Assessment fees. These processing fees cover the institution's cost of delivering its educational services.

#### I. Application Processing Fee

The University's Application Processing Fee is US \$60.

Applicants who cannot afford the cost of the Application Processing Fee due to financial hardship or are unable to pay via the payment methods offered by UoPeople may apply to the University and request a grant. Applicants may contact their Admissions Advisor or [financial.aid@uopeople.edu](mailto:financial.aid@uopeople.edu) to request a grant. Additional information regarding the applicant's education history and whether or not he/she is a refugee may be requested to determine whether he/she is eligible.



## II. Assessment Fees

Applicants accepted to study at UoPeople, must pay Assessment Fees, currently \$100 per course at the undergraduate level and \$200 per course at the graduate level. The minimum fees to complete a UoPeople associate's degree program total \$2,000 (20 courses), the minimum fees to complete a UoPeople Business Administration or Computer Science bachelor's degree program total \$4,000 (40 courses), the minimum fees to complete a UoPeople Health Studies – Community and Public Health Track bachelor's degree program total \$3,900 (39 courses), the minimum fees to complete a UoPeople MBA degree program total \$2,400 (12 courses), and the minimum fees to complete a UoPeople M.Ed. degree program total \$2,600 (13 courses).

These fees are the minimum required to complete the degree; they assume that the student will enroll in the minimum prescribed program with no additional electives and with no transfer credits. These estimates are also based on the successful (one-time) completion of all courses. Students who are required to repeat courses will incur additional Assessment fees for each additional course taken. Students who successfully transfer credits will take less courses at UoPeople and will thereby pay fewer Assessment fees.

Students are requested to contribute towards the payment of Assessment Fees, no matter how small the amount. Students who are not able to pay part of or the entire Assessment Fee may apply for a scholarship.

## III. Scholarship Guidelines

Any individual who qualifies for admission to study at UoPeople and is unable to pay the Assessment Fees is eligible to request a scholarship. There are three scholarship options for UoPeople applicants and students:

- **Dedicated Scholarships** – These are scholarships funded by donors and UoPeople partners. They are highlighted on UoPeople's website at <https://www.uopeople.edu/tuition-free/our-scholarships/>.
- **UoPeople Scholarship Fund** – This scholarship is funded by UoPeople to assist students in need of Financial Aid.
- **Special Scholarships** – This scholarship is granted for extraordinarily valuable service to the University. This scholarship requires the approval of both the University President and Provost. The University will award this scholarship to those it deems fit.

In order to apply for a scholarship, prospective students must first complete their application and be accepted to UoPeople. Scholarship requests may also be submitted by currently enrolled students at the University.

- A. To apply for a scholarship at UoPeople, a recent acceptee should indicate in their online application that they are in need of financial assistance. Currently enrolled students may contact the University Financial Aid Office directly at [financial.aid@uopeople.edu](mailto:financial.aid@uopeople.edu) or consult with their Program Advisor. An email will then be sent by the Financial Aid Office with further details about the process.



- B. Scholarship applicants are advised to review the descriptions and limitations of any available scholarships before submitting an application; some of the scholarships are awarded on an annual basis and renewal to support additional years of study is subject to availability of funds.
- C. Scholarship requests are reviewed by the Financial Aid Office. The Scholarship Committee will meet and review applications at least once every term to guarantee that all applications are processed in the same manner.
- D. Partial or full scholarships may be requested and/or granted.
- E. More than one scholarship may be assigned to an individual student.
- F. Once a scholarship is assigned, the recent acceptee or student may use the funds for the next available term. Note that scholarship applicants who commence their studies without full funding run the risk of being placed on financial hold should they not be able to pay all of their Assessment fees by the deadline.
- G. A student who had scholarship support at the time that they were administratively withdrawn from the University and who requests re-enrollment within two terms will be entitled to request reactivation of their scholarship. The term of withdrawal from the University will count as one of the two terms. A student who was administratively withdrawn from the University more than once will be required to reapply for financial assistance when they return to the Institution.
- H. A student who is dismissed or voluntarily withdraws from the University relinquishes all claims to their scholarship. UoPeople has no obligation to save scholarship funds for a particular student.